**Koh Jing Jie, Kenneth**

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**education**

**Singapore Management University Aug 2022 – Present**

**Bachelor of Social Science**

* Major in Psychology

**experience**

**Therapeutic & Educational Riding in Singapore (THERIS)** - SINGAPORE **Dec 2023 – Present**

**Intern**

* Provided hands-on support for individual and therapeutic riding sessions, facilitating client interactions with horses,
and assisting with activities based on therapist plans.
* Monitored client progress during sessions, documenting observations and contributing to progress reports under
therapist supervision.
* Prepared horses for sessions, ensuring their safety and welfare, and participated in routine stable maintenance tasks.

**Singapore College of insurance** - SINGAPORE **Mar 2022 – May 2022**

**Assistant Examinations Officer**

* Conducted in-depth market research and industry analysis under the CEO's guidance to add value to company’s
strategic outlook.
* Designed impactful slide decks using [software] to visually present strategic proposals and innovative ideas as part of
updated training package.
* Utilized data analytics tools (e.g. Microsoft Excel) to extract actionable insights from student data,
identifying key trends and student challenges.

**co-curricular activities**

**Safety and Conservation IC, SMUX Diving Jan 2023 – Dec 2023**

* Collaborated effectively with diving instructors and divemasters to ensure the smooth and safe operation of all diving activities.
* Reviewed and enforced all safety protocols during diving activities.
* Advocated for sustainability and pro-marine conservation initiatives.

**HR Deputy Director, SMU Psychology Society Jan 2023 – Dec 2023**

* Oversaw and streamlined recruitment process using a role preference system.
* Collaborated effectively with other leadership positions within the CA to ensure smooth running of events and initiatives.

**community service**

**Project White Dove** - vietnam **Feb 2023 – Aug 2023**

**Events Team Member**

* Brainstormed, created, and curated content for teaching modules for the beneficiaries.
* Contributed to planning process of program outline and project development phase.

**Total Wellness Singapore -** Singapore **Sept 2021 – Present**

**Community and Engagement Team Member**

* Brainstormed, planned, and curated a selection of wellness content for monthly EDMs.

**BEYOND THE LABEL CAMPAIGN, National Council of Social services -** Singapore **Sept 2021 – Dec 2021**

**Event Facilitator**

* Hosted and coordinated various online group activities and discussions for participants during the event.
* De-escalated tense situations through empathetic communication and problem-solving skills.
* Provided confidential emotional support to participants-in-need during open dialogue segments.

**Guo du -** Singapore **Jul 2021 – Jul 2022**

**Project Head**

* Oversaw and contributed to the creative process and execution of scheduled projects for this ground-up initiative
for both current Hwa Chong Institutions students as well as school alumnus.
* Managed social media content and outreach on Instagram.

**Research Experience**

**YOUR PHONE AND YOU Jan 2024 – Present**

**Psychology Research Assistant**

* Assisted in providing regular, timely updates and reminders to participants to experiment-related administrative procedures.

**Fear of Being idle Oct 2023 – Nov 2023**

**Psychology Research Assistant**

* Main experimenter for the study conducted at SMU’s Psychology Lab and assisted with data collection from participants.

**Social Media Usage and Well-being: A Latent Profile Analysis May 2023 – July 2023**

**Psychology Research Assistant**

* Coded and handled weekly data for a longitudinal study regarding participants’ screen time.

**Skills**

Language: English and Mandarin

Software/IT Skills: Qualtrics, Microsoft Word, Microsoft PowerPoint, Canva, Adobe Lightroom

**References**

Available upon request.