




# CHARMAINE KOH

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## EDUCATION

<b>Bachelor of Social Science</b> <b>Psychology and Communication Management</b> Singapore Management University	<b>2021 - 2025</b>
<b>Diploma in Early Childhood Studies with Merit</b> <b>Certificate in Business Fundamentals</b> Temasek Polytechnic	<b>2016 - 2019</b>
<b>GCE 'O' Level</b> Coral Secondary School	<b>2012 - 2015</b>

## EXPERIENCE

<b>Cerebral Palsy Alliance Singapore (CPAS)</b> <b>Speech and Language Pathology Intern</b> <ul style="list-style-type: none"><li>• Conceptualise project on Dysphagia Awareness Campaign 2023</li><li>• Resource preparation for therapy sessions</li><li>• Organise data for feedback on Phonak Roger (Classroom hearing aid device)</li></ul>	<b>2023</b>
<b>PAP Community Foundation (PCF Sparkletots)</b> <b>Childcare Teacher</b> <ul style="list-style-type: none"><li>• Create learning experiences to enhance holistic development of children</li><li>• Collaborate with parents, community and organisations</li><li>• Design creative and engaging learning materials for children's exploration</li></ul>	<b>2019 - 2021</b>

## ACHIEVEMENTS

<b>Community Service Excellence Award</b>	<b>2019</b>
<b>ECDA TA Commendation Award</b>	<b>2019</b>
<b>Edusave Skills Award</b>	<b>2019</b>
<b>CCA Merit Award (Leadership)</b>	<b>2017 - 2019</b>
<b>Best Intern Award (PCF Sparkletots)</b>	<b>2018</b>
<b>Director's List and Edusave Merit Bursary</b>	<b>2017 - 2018</b>

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## ACTIVITIES & AFFILIATIONS

### **Singapore Management University Eurhythmix (SMU EMIX)**

**2021 - 2025**

#### *Executive Committee Member*

- Honorary General Secretary (2022 - 2023)

Manage all club administrative matters including attendance, meetings, club account, etc. & assist with liaison of stakeholders involved with the club's internal operations and events organised

### **Temasek Polytechnic Community Service Club (TPCSC)**

**2016 - 2019**

#### *Executive Committee Member*

- Project Coordinator (2018 - 2019)

Organise and execute long-term community service projects

- Vice President (2017 - 2018)

Vet and sign on documentations, Chair official meetings, Manage Committee & Volunteer Leaders Guide and direct community service projects and events

- Volunteer Leader (2016 - 2017)

Organise and execute community service events



## SKILLS

### **Language**

English and Chinese

(Conversed and Written)

### **Computer/Technical**

Microsoft Office - Word, Powerpoint, Excel

Photo and Video Editing (Canva, Filmora)

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