

# ONG HEE SENG

+ 65 96691594 | [alistairongheeseng@gmail.com](mailto:alistairongheeseng@gmail.com) | Singaporean | [www.linkedin.com/ongheeseng](http://www.linkedin.com/ongheeseng)

## ACADEMIC QUALIFICATIONS

---

### Singapore Management University (SMU)

Aug 2016 – May 2020

- Candidate for Bachelor of Social Science with double major in Psychology and Sociology
- Psychology Senior Thesis: An experimental study on romantic relationship
- Awarded High Merit

### Republic Polytechnic

Aug 2016 – May 2020

- Diploma in Health Management and Promotion, Merit award of GPA 3.75
- Directors' Roll of Honor for Academic year 2011 semester 1, 2012 semester 2 and 2013 semester 1
- Awarded Best module for "Introduction to Counselling and Communication" and "Youth Health"

## WORK EXPERIENCE

---

### Research Assistant | Singapore Management University

Jan 2019 – Present

- Conduct Psychology Research in lab sessions
- Assist with literature reviews and update academic literature for Professor Kenneth Tan
- Translate literature reviews on subjective well-being for Professor William Tov
- Improve psychometrics quality of subjective well-being scales by constructing and operationalizing new variables
- Data coding and cleaning on meaningful experiences
- Conduct data collections for Professor Norman Li
- Prepare and collate data analysis for Professor Hiro Saito and Professor Alwyn Lim
- Contributed to research collaboration by syncing data analysis and coding to produce comprehensive analysis

### Teaching Assistant | Singapore Management University

Aug 2018 – Apr 2020

- Support Professors in Class administration
- Provide guidance for students for Intro to Psychology and Social Psychology
- Taught the topic of Learning and Modelling in Intro to Psychology class
- Review students' assignments for Interasia Mobility
- Teaching assistant for Social Psychology, Intro to Psychology and Interasia Mobility

### Healthcare Administrator | National University Cancer Institute (NCIS)

May 2018 – Aug 2018

- Manage the Volunteer Management and recruitment for Dream maker programs
- Translate validated Cancer Research to improve Cancer screening plan
- Review Behavioral Economic research to improve on Elderly and Women cancer treatment plan
- Conduct Cancer Screening education
- Assist Hospital staff members in healthcare promotion and management

**Student Assistant | Centre for Research on Economics of Ageing (CREA) Jul 2017 – Oct 2018**

- Guided Primary 1 and Primary 5 pupils in English and Math respectively
- Assist in Monthly Data Collections and Verification for the Singapore Life Panel
- Improve the Singapore Life Panel surveys by inspecting the language and data collection process
- Shadowed Managers in guiding new student assistant in interviewing and data collection process
- Drafted list of participants to help facilitate the interview

**Doctor Assistant | Khoo Tech Puat Hospital | Health for Life clinic Aug 2013 – Jan 2014**

- Provide Nutritional counselling and weight management program for porters and patients through conducting health screening
- Assisting in chronic diseases managements among patients
- Coordinating operations and planning for health screening program in community and corporate organization.

**Additional Information****PACES Medical Clerk| Military Medicine Institute (MMI) July 2014 – June 2016**

- Assist in Date Collection exercise by partaking in Medical systemic checks.
- Responsible for planning and organization of PACES Medical system training and conducting PACES Training course with Medical Officers for 8 months
- Distinction in work performance

**Co-Curricular Activities and Volunteering****Treasurer | YAH (Youth Advocate for Health) 2012 - 2014**

Listen and understand the grievances faced by the students  
 Draft letters appealing to school for YAH events  
 Assist with the application for YAH events

**Student Volunteer| Passion for Compassion 2018 - 2020**

Volunteered at Institute of Mental Health to include motor-cognitive games for IMH patients  
 Plan volunteering events amongst IMH patients

**SKILLS & INTERESTS**

- Fluent in written and spoken English and Mandarin
- Proficient in Microsoft Word, PowerPoint, Excel
- Proficient in SPSS, R, and STATA

Interests: Tennis, Horse-riding and Writing