

LING AO QI NAOKI

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EDUCATION

SINGAPORE MANAGEMENT UNIVERSITY (SMU)

Aug 2022 - May 2026

Bachelor of Social Science

- GPA: 3.79 / 4.0
- Major in Psychology
- 2023: Vice-President of SMU International Connections, Overall Project Lead for Social Science Practicum, Events Coordinator for SMU Vitality
- 2022: President of SMU Artdicted, Events Director of SMU Francophiles and Vice-President of SCIS GLOW

PRIVATE CANDIDATE

Jun 2021 - Nov 2021

'A' Level Certificate

- Excelled with 3 Distinctions in H1 General Paper, H2 Mathematics and H2 History

NANYANG JUNIOR COLLEGE

Feb 2019 - Nov 2020

'A' Level Certificate

- Subject combination of Higher 2 in History, Economics and Mathematics, and Higher 1 in Chemistry, General Paper and Chinese
- Entered through Direct School Admission via Judo
- Member of the Judo club, oratory and debate club and the drum (library) club

EXPERIENCE

SELF-EMPLOYED

Jan 2022 - Present

Private Tutor

- Teaching 4 students in primary and secondary education for 3 subjects: Mathematics, English, and Science
- Led to students' academic results jumping 5 grades for Mathematics and English, and 2 for Science

BOVEM

May 2024 - Jul 2024

Marketing Intern

- Reached out to over 100 content creators for brand partnerships
- Handled the content creation on 3 different platforms: TikTok, Instagram, and Facebook
- Copywriter for 4 blog posts on Shopify and coded the web design in HTML

NATIONAL GALLERY SINGAPORE

Dec 2020 - Dec 2020

Intern

- Engaged in administrative tasks and collection of data on MS Excel and Word for the Keppel Centre for Art education
- Facilitated 3 tours alongside staff: 2 public and a private school tour

VIENNA INTERNATIONAL SEAFOOD

Nov 2017 - Dec 2018

Server

- Prepared the restaurant for opening by shifting furniture, polishing of utensils and placement of tabletop decors
- Ensured customer satisfaction with efficient and cordial waiting service whilst diffusing dissatisfied customers

GRAND COPTHORNE WATERFRONT

Dec 2017 - Dec 2017

Front Desk Intern

- Rotated between 3 stations: Front desk attendant, Receptionist and Concierge
- Advised tourists at the concierge of the best travel routes, accommodating to personal schedules and interests

OG PRIVATE LIMITED

Dec 2016 - Jan 2017

Customer Service and Sales Staff

- Dispatched to 3 separate departments: Customer Service, Children's and Toys department
- Managed the gift wrapping station during holiday season with 2 other staff members
- Operated a Point-Of-Sales system with cash handling and item redemption with membership system

SKILLS & INTERESTS

Programming languages: Excel, Python, C, R, Arduino & HTML

Design softwares: Adobe Photoshop, Canva, Capcut & VN video editor

Website design softwares: Figma & Wix

Portrait and landscape photography with a DSLR

Houseplant gardening

LANGUAGES

Fluent in English, educated students in English as a private tutor

Fluent in Mandarin, conversed daily with patrons in Chinese whilst employed at OG Private Limited

Slight proficiency in Hokkien dialect and French

COMMUNITY SERVICE

SMU INSPIRAR

NTUC Geylang East & NTUC Wisma Geylang Serai

Facilitator

Jul 2022 - Dec 2022

- Engaged 2 elderly activity centres every week to conduct art and physical activities with the elderly
- Executed the sharing of activities such as gardening and light exercise in both Chinese and English language

SMU VERTS

Fort Canning Park

Facilitator

Jul 2022 - Jul 2022

- Held in collaboration with the Ministry of National Development to commemorate Tree Plantation Day
- Planted 3 trees at Fort Canning Park

SILVER HOMES

Ang Mo Kio Neighbourhood

Coordinator

Jun 2019 - Jun 2020

- Co-managed the community project by the Central Singapore Community Development Council to refurbish and clean elderly's homes on a school wide scale, involving over 50 students
- Facilitated smooth communications between community leaders and internal coordinators through 3 messaging platforms: Telegram, Whatsapp and Instagram
- Created publicity materials for volunteer recruitment alongside fellow executive committee members

NYARTS

Peacehaven Nursing Home

Workshop Assistant

Jun 2019 - Jun 2019

- Volunteered in the NYArts paper quilling activity at Peacehaven Nursing Home to demonstrate paper-quilling techniques

OPERATION 'NO RELEASE'

Macritchie Nature Reserve

Service Learning Representative

Jun 2019 - Jun 2019

- Co-organised the ad-hoc activity with 4 other class leaders and National Parks Board representatives to raise awareness on the repercussions of releasing animals into the wild
- Led partner to engage with members of the public, garnering over 20 pledges supporting the operation in 2 hours

ACHIEVEMENTS

Academic

- SMU Dean's list (2023)
- SMU School of Social Science Scholarship (2023)
- SMU Ellipsis Tech Series Hackathon(2022): 2nd Runner-up and Most Insightful
- Most improved delegate(2019)
- Edusave Scholarship(2017-2018)
- Science Buskers Festival Finalist(2017)
- IDE Arduino Maker 2nd Runner-up(2016)

Leadership

- Colours Award(2020)
- Low Cheng Lum Award(2019)
- Edusave Character Award(2018)

Arts

- 'Rediscovering Public Art in the City' Photo Contest(2022): Commendation Prize

Sports

- National Judo Championships, A division(2019): 1st Runner-up
- Cadet and Junior Judo Championships(2016 - 2018): 1 Champion and 2 1st Runner-up
- Kyu Grade Judo Championships(2016 - 2017): 1 Champion and 1 1st Runner-up